

MyODK

Step Into OΔK

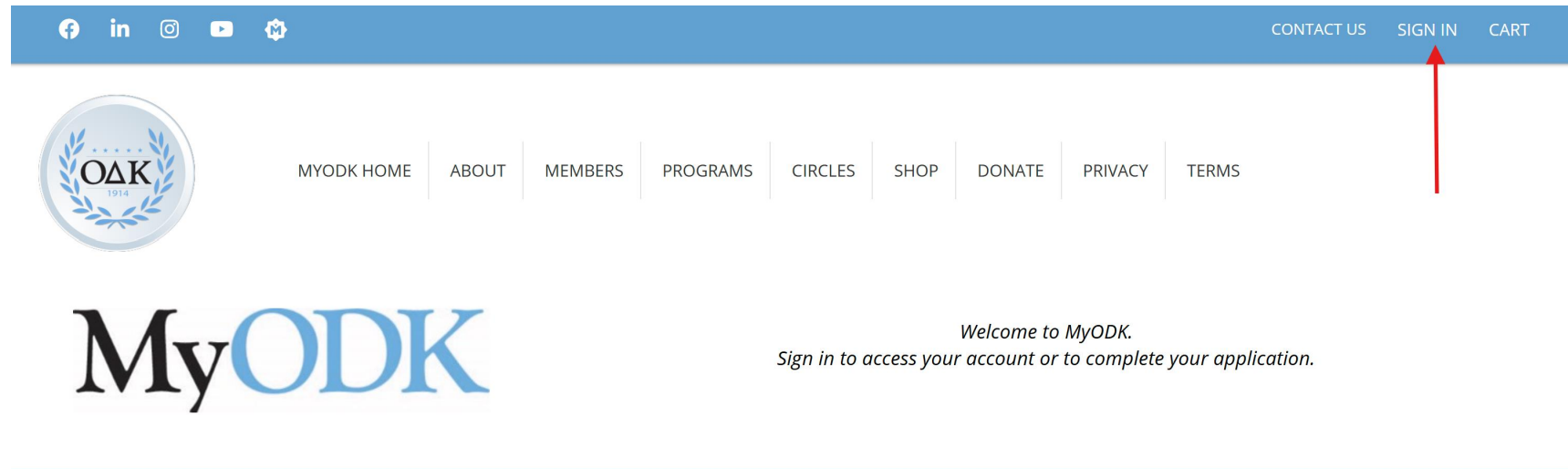
A Guide to Creating a Profile and Applying for Membership in
Omicron Delta Kappa, The National Leadership Honors Society

Fall 2024



MyODK

STEP 1: Start Your MyODK Profile



This is the first step in a lifetime journey with Omicron Delta Kappa. You are not just entering information for an application; you are creating the first profile for your MyODK, which, if selected, will be your connection to ODK members and benefits for the rest of your life. There are many steps, but once you have started, you can always return and complete it later.




MyODK

STEP 2: REGISTER YOUR ACCOUNT

Sign in below if you have a website account.

Username:

enter your username.

Password: 

enter your password.

SIGN IN

[Can't access your account?](#)

Not Registered?

Don't have an account for Omicron Delta Kappa website? Create one in just a few simple steps. [Register Now!](#)

To Begin Your Profile,
Select Register Now!



MyODK

STEP 3: ENTER YOUR EMAIL

Need to register your account on the website? Enter your email address below and the system will check to see if your account already exists. If it does not, you'll be able to create a new account. If an account already exists, you'll receive an email with a confirmation link to make sure the email address really belongs to you.

Alternatively, if you know your contact ID, you may use Quick Activation by clicking the link below.

Enter Your Email Address:

Please enter

an email address.

REGISTER ACCOUNT

CANCEL

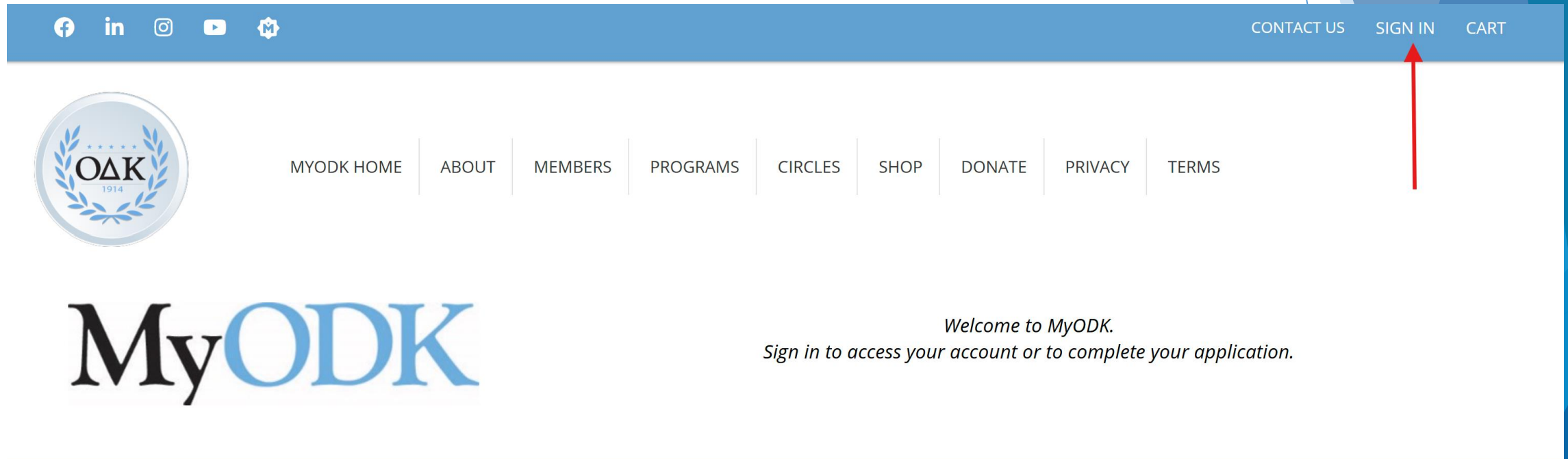
[Quick Activation by Contact ID](#)

Follow the directions in the email you receive to verify your email and create your user name and password.



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Step 4: Sign In To MyODK



Once you have set your username and password, return to MyODK when you are ready to begin your application.



MyODK

Step 5: OPEN MANAGE MY ACCOUNT



MYODK HOME | ABOUT | MEMBERS | PROGRAMS | CIRCLES | SHOP | DONATE | PRIVACY | TERMS

MyODK

Upcoming Events

[2024 National Leadership Conference](#) 11/13/2024
[Registration](#)

Member Benefits

To access special member benefits, click on the link below and use the password provided.

OΔK Online Communities

You have opted in to Online Communities. [Login to Discord](#).

This is the MyODK homepage. To access your profile and Account Actions, select My Account, then Manage My Account



MyODK

Step 6: OPEN APPLICANT DASHBOARD

Applicant Dashboard

Welcome to the OΔK National Lifetime Membership Application portal on MyODK. The status of your application or membership is below

Please note: Not all features are active yet. We are rolling out features as officers and members become familiar with the system.

For assistance, contact myodk@odk.org at any time or or call (540) 458-5336 during regular business hours (M-F 8:30 a.m. - 5:30 p.m. Eastern).

You have not started an application for membership in Omicron Delta Kappa. If you seek membership, please continue to the application.

START APPLICATION



**SELECT START
APPLICATION**

Account Actions

- › Edit Profile
 - › Address Book
 - › Contact Information
 - › Demographics
 - › Bio
 - › Opt In and Out
 - › Applicant Dashboard
 - › Pay Outstanding Orders
 - › Change Username
 - › Reset Password
-
- › Return to User Account



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STEP 7: SELECT YOUR CIRCLE (CHAPTER)

Intro & Circle Selection

The Omicron Delta Kappa National Lifetime Membership Application

In order to be considered for membership, please fill out the application form provided and submit it. You will also need to pay the National Initiation Fee along with any local fees, and participate in an initiation ceremony to become a member of Omicron Delta Kappa..

The information on the application has been selected by the Circle to which you are applying. You should consider all items after the Personal Information section as required since the Circle has included those questions in its application. Failure to submit any information requested by the Circle in the subsequent sections may lead to the denial of the application. Please check with your Circle leadership if you have any questions about what is required

Fields with a red asterisk * are required fields. We recommend the latest versions of the Chrome, Firefox, Edge, or Safari browsers.

This membership application form is only one component of the membership selection process. **There is no fee to APPLY for membership. If ACCEPTED into Omicron Delta Kappa, you will receive a notification with details about paying your National Initiation Fee.** The National Initiation Fee is \$94.00. Individual circles may charge an additional amount or local dues.

This application may only be completed by the applicant. Any submission of an application on another's behalf, except for special recognition requests, will be considered grounds for rejecting the application without review.

Choose your Circle

-- Select a Circle --  **SELECT THE CIRCLE TO WHICH YOU HAVE BEEN INVITED** ▼

NEXT



STEP 8: REVIEW NAME

Verify your full name as it should appear on your certificate:

ODK requires both a school email and a non-school/permanent email to be able to contact members.

First Name:*

Middle Name:

Last Name:*

Suffix:

Nickname:

Position Title:

Company/Institution Name:

Department:

Maiden Name:

Review your name
and enter other
information.

Note: Some fields
are required.



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STEP 9: REVIEW MAILING AND COMMUNICATION FIELDS

ADD NEW ADDRESS

Permanent Home Address

██████████
Greenville

Edit

Address must be complete with St and Zip code

ADD NEW COMMUNICATION

Primary Email

██████████

Edit Delete

Applicants must have two emails to submit.
One must be marked Email-Student

Purpose: *
Email - School

Email Address:
██

Is Key Email:

In Directory:

OK to Broadcast:

SAVE COMMUNICATION CANCEL

PREVIOUS



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STEP 10: COMPLETE INITIATION DATA

Initiation Data

Select an Initiation Class. *

-- Select a Init Class --

Please select which of the ODK Pillars in which you are active. *

Academics and Research

Athletics

Communications

Creative and Performing Arts

Service to Campus and Community

How did you learn about Omicron Delta Kappa National Leadership Honor Society? Select all that apply. *

Campus advertisement (e.g., campus newspaper, poster/flyer, electronic display)

I received a general invitation to join from my circle

A faculty/staff member recommended ODK

A member of my family is in ODK

I know friends/other students who are in ODK

I learned about ODK through my Merit Page connections

I received an invitation from the ODK National Headquarters

Online search (e.g., Google, Bing, Yahoo)

Social media (e.g., Facebook, Instagram, Twitter)

A student member of ODK recommended me

Other

Are you an ODK Legacy? A legacy is a member of your family inducted into ODK at any circle, in any year, even if that circle no longer operates. It is important for our organization to note family membership connections.

Do you have a relative that is a member of ODK? *

No

Yes

Circle application for East Carolina University - Initiation Data

PREVIOUS

NEXT



STEP 11: COMPLETE DEMOGRAPHICS

Birth Date ^{*}

mm / dd / yyyy

Full dates are required to submit the form. Formats that differ from mm/dd/yyyy are stored with a 01 (e.g. 01/01/yyyy).

What is your gender identity? (optional)

What is your sexual orientation? (optional)

What is your racial identity? (optional)

Do you consider yourself biracial or multiracial? (optional)

Are you of Hispanic, Latino, or Spanish origin? (optional)

Academic/Professional Data

Current Students: List the institution in which you are enrolled as 1st Academic Institution. List any other institution from which you have degrees in 2nd, 3rd or 4th Institution

Faculty/Staff, Alumni and Honorary Candidates: List your institutions in order of degrees received (e.g. B.S., M.A, Ph.D)

1st Academic Institution

Add Not Applicable

2nd Academic Institution

Add Not applicable

3rd Academic Institution

Add Not applicable

4th Academic Institution

Add Not applicable

Employment

If you are employed full-time and are, or will be, applying for membership, you will also be required to provide your current Employer Address and business email located in the Contact Info section of the application.

Are you employed full-time? ^{*}



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Step 12: COMPLETE INITIATE QUESTIONS

Initiate Questions

Custom Questions The items below have been specifically selected by the circle to which you are applying. Please consider your answer to each item carefully and answer within the required character or word limit.

Provide your student ID. ^ *

What is your anticipated graduation month/year (MM/YYYY)? ^ *

In which college or school are you enrolled (e.g. Arts and Sciences, Business)? ^ *

What year and semester did you first enroll as a student our institution? (Ex: Fall 2021) ^ *

Please list your Activities and Leadership Positions for the Academics and Research Pillar *

Please list your Activities and Leadership Positions for the Athletics Pillar *

Circle application for **East Carolina University** - Initiate Questions

PREVIOUS

NEXT

NOTE: Each circle selects these questions. The number varies depending on the circle. ALL initiate questions listed are required.

SAVE: You can save your answers at any point. After you have saved, you may exit the application and return later. NOTE: Your application cannot be considered until you have fully submitted it.



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STEP 13: ACKNOWLEDGMENT AND SUBMIT

Terms and Submit

Terms and Conditions

I am applying for membership in Omicron Delta Kappa through the circle (chapter) at the institution identified in this application. By submitting this application, I agree to the following terms and conditions.

Academic Records

I authorize the advisors, officers, and members of the specific circle to review and discuss my academic record including my current grades and academic standing, co-curricular and leadership activities, and class standing (sophomore, junior, senior, graduate student, faculty/staff, alumni, or honorary) submitted herein for consideration. I understand that Omicron Delta Kappa requires this authorization because I seek membership in the national organization. I further understand and authorize the advisors of this circle to request proof of my grades and class standing as permitted by the institutional policies where the circle is chartered at the time of this application.

Public Recognition of Membership

I grant to Omicron Delta Kappa, its representatives, and employees the right to publicize information about my initiation and activity in Omicron Delta Kappa as outlined in the [Privacy Policy](#).

OΔK Communications

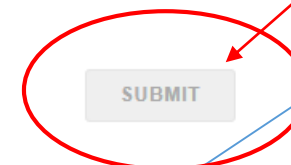
I agree to receive communications from Omicron Delta Kappa and its duly authorized personnel. These communications will include, but are not limited to, electronic and printed materials. Please refer to our [Privacy Policy](#) for details.

Acknowledgement

I agree that the information provided in this application is true and accurate to the best of my knowledge at the time of its submission. I understand that a knowingly providing false information may disqualify me from membership in Omicron Delta Kappa. Contact odknhdq@odk.org if you have questions about these terms and conditions.

Check this box when you are ready to submit your application.

WARNING: When you select SUBMIT, you are not done. There are two (2) more steps!



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STEP 14: VERIFY YOUR APPLICATION

Description	Quantity	Price	Subtotal
✘ ODK Lifetime Membership Application (Student)	1	\$0.00	\$0.00
			Total: \$0.00

If you have received a promotion code, enter it here (this field is not required):

APPLY PROMOTION

UPDATE YOUR CART

CONTINUE SHOPPING

PROCEED TO CHECK OUT

ALMOST DONE: This is your shopping cart. APPLYING FOR MEMBERSHIP is free. Make sure the Application shows a \$0.00 balance, then select “PROCEED TO CHECK OUT.”



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STEP 15: SUBMIT TO CHECK OUT

If no payment is due, you must click the submit button to complete the transaction. You will receive a confirmation email once complete.

[EDIT MY SHOPPING CART](#)

Payment Amount: \$0.00

Invoice Billing Address:

Select Address:

Attention:

Billing Address (change if incorrect):

First Name:

Last Name:

Position Title:

Company/Institution:

Department:

Address:

Address 2:

Country:

United States ▼

ZipCode:

City:

Greenville ▼

State:

North Carolina ▼

Email:

SUBMIT

Please click this button only once. After you submit payment, please also check your email account for confirmation.

* Required information

LAST STEP: Make sure your billing address and email are correct. If they are not, you need to return to your profile and correct them.

Once everything is correct, select **SUBMIT**. Your Membership Profile Status will be updated to **SUBMITTED**.

You are one step closer to membership in Omicron Delta Kappa.



MyODK

NEXT STEPS

▶ FOLLOW THE STEPS BY CHECKING YOUR PROFILE

- ▶ Check the Status line in the Membership Info Section of your profile
- ▶ The Status messages you can see are below.
- ▶ The Circle will update you about payment of fees and initiation ceremony

Membership Info

Circle: University of Houston

Type: Lifetime Member

Initiation Member Type: Student Initiate

Current Class: Senior

Initiation Date: 10/8/2024

Status: SUBMITTED (Application pending acceptance)

Status	Dashboard Message	Confirmation Message
STARTED	(Application pending submission)	You have started the membership application.
SUBMITTED	(Application pending acceptance)	Your application has already been submitted.
ACCEPTED	(Application pending approval)	Your application is pending payment. Please select PAY YOUR MEMBERSHIP FEES at link below.
APPROVED	(Application accepted and paid)	Your application has been accepted and paid.
REJECTED	(Rejected)	Your application for membership in Omicron Delta Kappa has not been accepted by the circle through which you applied. Your MyODK profile will remain active to allow you to apply again in the future. If you have questions, please contact a Circle Advisor.



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Contact Information

- ▶ MyODK Team, Omicron Delta Kappa National Headquarters
 - ▶ myodk@odk.org
 - ▶ (540) 458-5336
- ▶ Find a Circle
 - ▶ <https://odk.org/circle-directory/>

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