Officer Updates is the monthly newsletter for OΔK Circle Officers (advisors and student officers). Each month we report on important programs, services, and deadlines. We keep the content short with links to web pages and other resources, allowing you to go directly to the source. We post the updates on the OΔK website for future reference.

If there is a topic or specific information you would like to see in the Officer Updates, please contact Tim Reed, vice president for membership and operations, at tim@odk.org.

Updates for the start of FY 2022

**Circle Officers Page**

We have reorganized and simplified the Circle Officers page. The landing page will get you to all the resources you need quickly and efficiently. Bookmark [https://odk.org/circle-officers/](https://odk.org/circle-officers/) today.

**FY 2022 Fees (with incentive program)**

The [FY 2022 Fees Schedule](https://odk.org/circle-officers/) is posted. We have also continued the Initiation Incentive program to encourage circles to increase the number and variety of individuals selected for membership.

**Dates and Deadlines**

[Dates and Deadlines](https://odk.org/circle-officers/) is now a Google calendar on our website. The calendar has been updated for FY 2022.

**Membership Management System (MMS) Upgrades**

We continue to improve the MMS for your use. We have added better functionality on the administrative page, improved options for verifying membership fee payments, and much more. Remember, as you start your recruiting process, you need to review your application and the open and close dates.
Revised Circle Officer Handbook

The Circle Officer Handbook is located in the Circle Officers section of odk.org. It is a series of webpages that are searchable from the search bar on the main OΔK home page. You should bookmark it for quick access.

Circle Officer Transition and Training

Make sure all current officers are listed with the National Headquarters. Check the list on MMS or your circle’s page on the OΔK Circle Directory. All advisors are required to submit the Circle Advisor Agreement. All student officers and circle assistants are required to complete the Student Officer or Circle Assistant Update Form. All new officers should complete the training available through OΔK Learn.

Recruiting

We have updated and enhanced our recruiting guidelines and information. The new Recruitment and Initiation Guide will be ready by the end of August. We have all new recruiting materials including: one-page flyer, four-panel brochure, 11 x 17 poster, and social media graphics. We also have a new HTML email that you will be receiving soon. You can edit and forward this email to your prospective members.

Virtual Ceremonies

With the return to campus, we hope that circles will be able to hold in-person initiation ceremonies. The initiation ritual is an extremely important part of the OΔK experience, and all new members are required to participate in a ceremony. National guidelines still allow virtual ceremonies at the local level. If you need assistance planning a virtual ceremony, reach out to your circle contact at the National Headquarters.

National Invitation to Membership Program

OΔK will continue the National Invitation to Membership Program. We leverage the resources and prestige of the national organization to assist local circles with recruitment by directly contacting eligible students and their families. If you have been struggling with reaching the student audience you seek, maybe it is time to consider the national program.

National Leadership Conference

The 2022 National Leadership Conference (NLC) is currently being planned as an in-person event June 2-5, 2022, at the University of Kentucky, in Lexington, Kentucky. We are finalizing the planning committee. If you are interested in chairing or assisting with the 2022 NLC, please complete the volunteer form or contact Tim Reed, tim@odk.org.